IPAC-JAPAN RECEPTION CENTER (RC) MCBJ/III MEF

CURRENT PAC PROCESS

- **PERFORMED AT JOINT RECEPTION CENTER (JRC) FOR ALL OKINAWA UNACCOMP SGTS AND BELOW**
  - **BEGIN TRAVEL CLAIM**
  - **BEGIN 1st STAGE AUDIT**
- **PERFORMED AT PAC UPON RETURN**
  - **SCAN RECORD BOOKS**
  - **2nd STAGE AUDIT**
  - **REPORT JOIN ON UNIT DIARY**

PAC DEFICIENCIES

- **TRANSPORTATION**
  - **MANPOWER**
  - **LOGISTICS**
- **DELAY IN SUBMISSION OF TRAVEL CLAIMS**
- **DELAY IN UNIT DIARY ACTION**
- **DUPLICATION OF JOIN PROCESS**

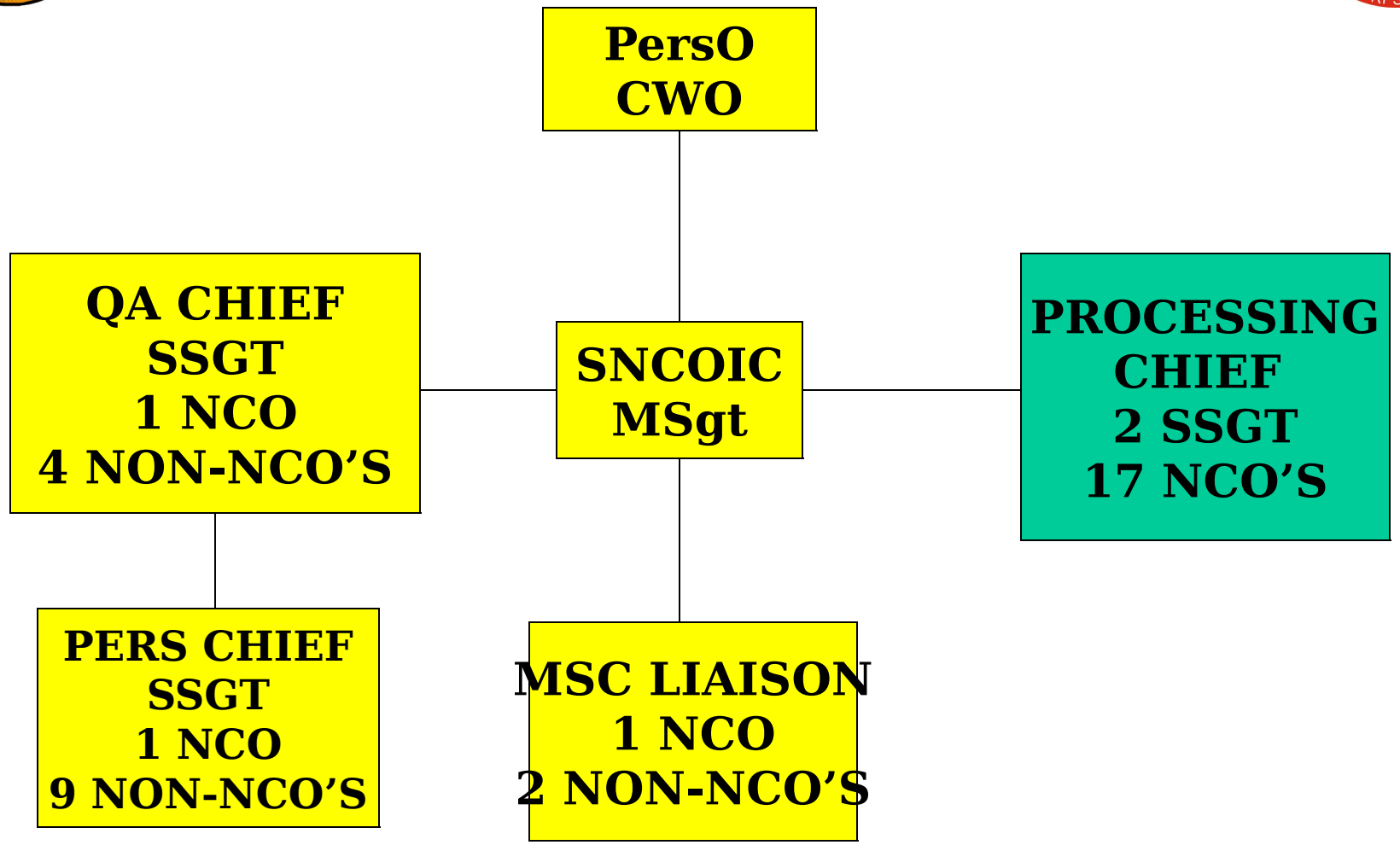
RC CONCEPT/PROCESS

- **CENTRALIZATION OF ALL JOIN PROCESSES IN ONE OKINAWA RECEPTION CENTER**
  - **JOIN AUDIT**
  - **TRAVEL CLAIMS COMPLETED ON SITE**
  - **SCAN SERVICE RECORD**
  - **CONFIRM MOL/MYPAY ACCOUNTS**
  - **THOROUGH AUDIT OF ALL ENTITLEMENTS AND STATION ALLOWANCES**

BENEFITS OF RC

- **STREAMLINE JOIN PROCESS FOR ALL RANKS/TOURS**
- **TRAVEL CLAIM PAYMENT WITHIN 72 HOURS**
- **UNIT DIARY POSTED WITHIN 24 HOURS**
- **TIMELY PAYMENT OF ALLOWANCES**
- **SERVICE RECORD POSTED TO WEB WITHIN 12 HOURS**

IPACJ-RC STRUCTURE



=REQUIRED JOINS PERS-1 OFFICER AND 21 ENLISTED

=EXISTING JRC PERSONNEL-2 SNCO AND 17 NCO'S

MAPPED T/O

ASR	O/H RC	PAC	Off	Enl	Off	Enl
IPAC Foster	*(7)	14	6	104	5	86
IPAC Kinser	*(6)	12		5	82	5
61						
CPAC Schwab	*(2)	5	1	20	2	19
CPAC Hansen	*(4)	4	2	41	2	34
CPAC Courtney	*(3) 4	2	26	2	25	
Total	*(22)	39	16	273	16	
225						

* Personnel requirements for RC

Personnel requirements for current new joins process

REMAINING PAC PROCESSES

- **2ND STAGE AUDIT**
- **PCA ASSIGNMENTS**
- **TLA/OHA/HOUSING ASSIGNMENTS**

POA&M

- **PHASE I (5 – 31 JAN)**
  - ESTABLISH T/O, T/E, SITE/SOP/ MOA
  - REQUEST ADMIN RUC/ELSIG
- **PHASE II (1 – 28 FEB)**
  - TEAM BUILDING / TRAINING
  - COMPLETE WEB REQUIREMENTS
- **PHASE III (1 – 31 MAR)**
  - COMMENCE JOINING OF ALL MARINES REPORTING TO OKINAWA
- **PHASE IV (JUN)**
  - IMPLEMENT FUTURE INITIATIVES

= PENDING

= IN PROGRESS

= COMPLETED

FUTURE FUNCTIONS

- **MEDICAL/DENTAL**
- **MCCS**
- **FAMILY HOUSING**
- **TMO (HOUSEHOLD GOODS)**
- **ELECTRONIC CHECK IN SHEET**

DISCUSSION